

**BOROUGH OF LEETSDALE**  
**373 Beaver Street**  
**Suite A**  
**Leetsdale, PA 15056**



**WORKSHOP SESSION – March 7, 2024 – 7 P.M.**

**CALL TO ORDER:** Announcement that the meeting is being recorded

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORTS RECEIVED**

**MINUTES:** February Workshop and Regular Sessions

**TREASURER'S:** January

**TAX COLLECTOR'S:** February

**LIST OF BILLS**

**AUDIENCE ADDRESSING AGENDA ITEMS**

**Katy Harper, 3 Elm Lane, Chicken Ordinance**

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

**Agenda**

**SOLICITOR – Daniel C. Conlon, Esq.**

1. Monthly Update

**ENGINEER – Daniel B. Siagle, P.E.**

1. Review the Engineer's monthly report

2. Motion to accept the Gaming Economic Development and Tourism Fund Grant in the amount of \$228,000.00 to replace the existing deteriorated and hazardous Leetsdale Boat Launch Ramp

3. Motion to authorize the engineer to design the Leetsdale Boat Launch Ramp

4. Motion to continue the Washington Street Realignment Project

**MAYOR – Sandra J. Ford**

1. Community Shoutouts and Recognitions

2. Hosting the Annual Cleanup on April 27<sup>th</sup>

**FINANCE/BUDGET/TAXES – Scott Zahner**

1. Consider a motion next meeting to purchase the food and shirts for the cleanup day not to exceed \$700.00

2. Non-residential income tax opportunity

**ORGANIZATION ADMINISTRATION – Patricia Lee**

1. Awarded the TreeVitalize Grant, Planting Day scheduled for March 23<sup>rd</sup> meet at the VFW

2. Awarded the LGA Municipal Internship Grant, begin interviewing candidates on March 20<sup>th</sup>

3. Discuss a Conference Attendance Policy

4. Discuss hiring a part-time clerk

**PUBLIC SAFETY/POLICE – Ben Frederick**

1. Review the Police Department's monthly report

**PUBLIC SAFETY/FIRE – Roger Nanni**

1. Review the Fire Department's monthly report

**STREET DEPARTMENT/BOROUGH PROPERTY – Osman Awad**

1. The cameras are being installed at Henle Park

2. Discuss creating a formal Maintenance / Stewardship plan on record with the Borough

- PARKS, RECREATION & COMMUNITY – Scott Zahner**
1. Discuss a motion to be considered next meeting for the 4<sup>th</sup> of July borough donation request and the amount of the donation
  2. The Rec Board is hosting an Easter Egg Hunt in Henle Park on Sunday, March 24th

**PLANNING/ZONING & ORDINANCES – Maria Napolitano**

1. Received the Building Inspections and Code Enforcement Monthly Report
2. Zoning Ordinance Update, a Motion will be considered next meeting to accept PC recommendation to adopt Solicitor recommendations, and forward the amendments to another round of review by ACED
3. Knox Box Ordinance update
4. Motion to appoint Harshman Group as the zoning officer per Borough Ordinance, and hire them for this position
5. Motion to hire Harshman Group as the Borough building inspector
6. Motion to adopt the Leedsdale Boat Dock Master Site Plan Resolution
7. Motion to adopt the Henle Park Revitalization Project Resolution
8. Discuss a possible Chicken Ordinance amendment

**ONGOING PROJECTS**

1. Henle Park 2024 strategy plan
2. Washington St. Alternate Exit 2024 strategy plan
3. Blight Remediation 2024 strategy plan

**OTHER BUSINESS**

1. One vacancy on the Zoning Hearing Board, Alternate, term ending 2027
2. Two vacancies on the Parks & Rec Board, terms ending 2024

**CORRESPONDENCE**

1. Received the QVCOG Monthly Report from Patrick Conners, Executive Director
2. A verbal request was received for Council to consider the sale of Borough owned property on Beaver Street, parcel 704-A-44

**AUDIENCE ADDRESSING COUNCIL**

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**ADJOURNMENT**

1. Motion to adjourn